



## NATIONAL INTERNSHIP PROGRAM (NIP)

### MINISTRY OF INTERPROVINCIAL COORDINATION GOVERNMENT OF PAKISTAN

National Internship Program. Ministry of Interprovincial Coordination invites applications from eligible candidates to fill up the following regular posts as per quota, mentioned against each.

S #	Name of the Post/Scale	No of Posts	Qualification	Quota	Age
1	Assistant (BS -15)	01	Graduate	Punjab	18-25
2	Stenotypist (BS - 14)	03	i. FA ii. A minimum speed of 80/40 w.p.ms in shorthand/typing respectively. iii. Computer literate preferable	Punjab 2 KPK 1	18-25
3	LDC (BS - 09)	01	Matriculation or an equivalent qualification from a recognized Board. & Typing Speed 30 WPM	Punjab	18-25
4	Telephone Operator (BS - 05)	02	i. Matriculation ii. Experience of 3 years in relevant field.	Punjab 1 Sindh (R) 1	18-25
5	Driver (BS-05)	04	i. Minimum Qualification Primary Pass ii. Valid driving license holder & familiar with traffic rules	Punjab 2 Sindh (R) 1 KPK 1	18-25
6	Naib Qasid	06	Primary Pass	Local (Islamabad Domicile) Merit 5 Female 1	18-25

#### GENERAL INSTRUCTIONS

- All the candidates applying for above-mentioned posts shall be entitled for an upper age relaxation as per federal Government Rules. Age will be counted upto closing date fixed for receipt of applications.
- Person in Government Service should apply through proper channel. Incomplete applications and those received due after date shall not be entertained.
- In case of applying for more than one post, separate application form must be used for each post.
- The candidates are required to mention post applying for on the top right corner of the envelope.
- The competent authority reserves the right to cancel recruitment process, increase or decrease the number of posts as per requirement against any posts at any stage without assigning any reason.
- No TA/OA will be admissible for written test/interview.
- Candidates those are applying for post Serial No. 1 to 3 will apply as per following instructions/ criteria.

#### HOW TO APPLY

- Please download Application Form and deposit slip from PTS website [www.pts.org.pk](http://www.pts.org.pk). fill up the fields in the Application Form properly, deposit the fee specified in any of the country wide branches of HBL & UBL.
- No qualification certificates are required at this initial stage
- Test fee is Non-Refundable and Non-Transferable.
- Please send the Application Form along with Original Bank Deposit slip through courier to Pakistan Testing Service Head Quarter, 3<sup>rd</sup> Floor, Adeel Plaza, Fazal-e-Haq Road, Blue Area, Islamabad within 15 days from date of advertisement.
- For the post of Telephone Operator, Driver and Naib Qasid at Serial No. 4,5 & 6, candidates will not pay test fee and submit only application form to below mentioned address. (Download application forms for the post of Telephone Operator, Driver and Naib Qasid from [www.nip.gov.pk](http://www.nip.gov.pk))

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